



Community Spouses' Club of Fort Benning

P.O. Box 51978

Fort Benning, Georgia 31995

www.fortbenningcsc.org

Fort Benning Community Spouses Club Request for Funds

The Community Spouses' Club (CSC) of Fort Benning is dedicated to assisting various organizations by offering financial support towards special projects, which benefit the **soldiers, DoD civilians and their families who reside in the community and the local Columbus and Phenix City communities who provide services to soldiers and their families.** These funds are generated by the CSC Thrift Shop and various fundraising activities that the club organizes. Any organization serving the Fort Benning population may request assistance from the CSC. It is important that you provide the following information for your request for assistance to be considered. Please attach a separate sheet of paper if more room is needed:

NAME OF ORGANIZATION:

DATE(S) of Event: MAILING ADDRESS:

DATE FUNDS ARE NEEDED: TOTAL AMOUNT REQUESTED:

| | | |
|----------------------------|------------|-------------|
| POC NAME: | PH# | FAX# |
| EMAIL: | | |
| ALTERNATE POC NAME: | PH# | FAX# |
| EMAIL: | | |

EVENT/PROJECT NAME AND DETAILED DESCRIPTION:

WHO/HOW MANY WILL BENEFIT FROM THIS EVENT/PROJECT:

SPECIFY SPONSORSHIP NEEDS (ITEMIZED LIST OF, PRODUCTS, DOLLARS, ETC):

HOW WILL YOU SHOW THE CSC SUPPORTED YOUR EVENT?

LIST ANY OTHER COMMUNITY ORGANIZATIONS TO WHICH THIS REQUEST WAS SUBMITTED AND STATUS OF REQUESTS (i.e. GRANTED, PENDING, REJECTED):

PROVIDE INFORMATION ABOUT THE ORGANIZATION DEEMED PERTINENT (i.e., purpose, members, number of community service, ongoing fundraisers, etc...)

1. All funds need to be utilized within **sixty days** from the date of check disbursement. **Receipts** from the event must be submitted to the CSC Welfare Chair POC no later than 30 days after funds are expended.
2. Appropriate authority approval **signature required** (i.e. supervisor, commanding officer, principal, superintendent).
3. Signature verifies truth and accuracy of provided information on grant application
 4. All information must be provided in order to be considered for funds.
 5. CSC is a 501 C nonprofit organization.

****If the request is approved your POC will be contacted by the CSC Community Grant Chairperson.**

Submit requests to:

**Community Spouses' Club of Fort Benning
Attn: Community Grant Chairperson
P.O. Box 51978
Fort Benning, Georgia 31995**

All requests for funds must be postmarked by 15 March 2023. Funds will be disbursed in May. Questions may be directed to scholarship@fortbenningcsc.org

Signature and official position or office held: